# **INSTRUCTIONS TO ACTIVATE ACCOUNT**

How to activate a JDAlconnect account

#### THE ANNIE E. CASEY FOUNDATION

This document provides step-by-step instructions for activating an account on the gateway to JDAlconnect. In addition to JDAlconnect, the portal provides access to other services through the Annie E. Casey Foundation, such as its grantmaking platform and Community Café.

Please use a current browser like Chrome, Edge, Safari or Firefox to complete this process. Older browsers such as Internet Explorer or Netscape are not supported. Windows 10 or a current version of the Mac OS deliver the best experience.

Email JDAlconnectregistrationsupport@aecf.org for assistance.

#### **ACTIVATE ACCOUNT**

#### **STEP 1 – RESPOND TO ACTIVATION EMAIL**

Check your email. The subject of the activation email is "Complete your registration to stay connected with JDAlconnect".

Click on the Activate Account button in the email.

Activate Account

Please check your inbox, spam, bult and trash folders for the activation email. If you do not have it, then follow the instructions for creating an account rather than activating an existing one.

Complete your registration to stay connected with JDAlconnect

Hi John,

The Annie E. Casey Foundation has enhanced JDAlconnect with a new login process and created an account for you on its new secure platform. To stay connected with JDAlconnect, you need to activate the account and create a new password, which can be done by clicking the link in the box below.

Your username is

If you'd like, there are step-by-step instructions, with screen shots, available at https://aecf.box.com/v/JDAlconnect-activate.

We're looking forward to seeing you in JDAIconnect, the online community for JDAI® practitioners and everyone who cares about youth justice.

Please click the link in the box below to activate your account.



### **STEP 2 – ENTER NEW PASSWORD**

Password requirement	ts: at least 10 characters, a lowercase letter, an
uppercase letter, a nu	mber, a symbol, no parts of your username, doe
not include your first i	name, does not include your last name.
Repeat new passwore	d
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### **STEP 3 – SELECT YOUR FORGOT PASSWORD QUESTION**

Select your forgot password question and enter your answer.

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### **STEP 4 – CLICK CREATE MY ACCOUNT BUTTON**

Create My Account

## **STEP 5 – VISIT JDAlconnect**

		Notifications 1	×	
Work	+	You're assigned JDAlconnect Community, Add Apps, Partner Support, Casey Community Cafe	Jun 5th	
JDAI connect	+ Add Apps	Suppor		
JDAIconnect Community	Add Apps	Partner Support Casey Community Cafe		

#### Click the JDAlconnect button.



#### Welcome to the JDAlconnect community!

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Latest Blog Posts	My Food	
	JUAIconnect Discussions & Questions	
Addressing Systemic Racism as a JDAI Comunity Nate Balis 17 hours ago	To JDAlconnect White Readership show more In the midst of the current uprising against the persistent racism and oppressi the Black community, spurred by the recent murders of Black women and me	ion endured by n at the hands of

# FUTURE VISITS TO JDAICONNECT, JUST YOUR USERNAME AND PASSWORD

### ENTER YOUR USERNAME

Coming back to JDAIconnect is as simple as opening the sign-in page at https://partners.aecf.org/ Enter your email in the text box and click the Next button. Bookmark partners.aecf.org/ as your gateway to JDAIconnect.



### **ENTER YOUR PASSWORD**

Enter your password and click the Sign In button.

#### Password

Password must be at least 10 characters and include a lower case letter, an upper case letter, a number, and a symbol. The password can not contain part of the username, first name or last name.

Sign In