

ELEVATING YOUTH ENGAGEMENT

Youth Engagement Action Plan — Templates 1 and 2

THE ANNIE E. CASEY FOUNDATION

CREATING YOUTH ENGAGEMENT ACTION PLANS

The Elevating Youth Engagement training modules and the Emergent Learning process aim to strengthen your skills and knowledge as you prepare for authentic youth engagement and successful youth-adult partnership.

The process of creating a Youth Engagement Action Plan will assist team members as they:

- reflect on the Emergent Learning process to lift up new learning, ideas and strategies for supporting, sustaining and evaluating effective **youth engagement** efforts;
- develop a concrete **action plan** in full partnership with all members of your team to robustly implement priority youth engagement strategies; and
- ignite or reinforce a commitment to **implement** your action plan in partnership with all team members, **contribute to continuing learning in the field**, engage other stakeholders in the community and monitor and share progress.

USING THE TEMPLATES

The templates are provided to assist teams as they conceive, develop, refine and document a Youth Engagement Action Plan.

The templates will be used with the Elevating Youth Engagement training module **3.4 Action Planning for Authentic Youth Engagement**.

Facilitators may share this handout as a PDF before or during training sessions. For in-person sessions and teams, several printed copies of the templates will be needed.

HOW TO USE YOUTH ENGAGEMENT ACTION PLAN TEMPLATE 1:

1. Record your team's Emergent Learning Framing Question. "What would it take to...?"
2. Record the results of your team's Emergent Learning discussion in the template provided on the next page. Begin with **Data and Stories** (at lower left) and work clockwise through the quadrants.

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Elevating Youth Engagement curriculum handout for Module 3.4

TEMPLATE 1 — YOUTH ENGAGEMENT ACTION PLAN

Record your team’s Emergent Learning Framing Question in this space:

Record the results of the team’s Emergent Learning discussion inside this template:

Conclusions and Insights	Hypotheses
Data and Stories	Experimental Field

INTEGRATE YOUR LEARNING

After the Emergent Learning session, teams will integrate their learning from the results in the table.

Schedule time together to explore the following prompts, using the results of the team's discussion, which you have recorded in the table. Pay particular attention to the hypotheses and experimental field quadrants of the table. (These learning integration sessions could take place over multiple meetings.)

This will support the team in identifying potential action commitments. It is an important step in developing a team **Youth Engagement Action Plan**.

Some things for teams to consider when developing the plan:

1. What immediate action should be prioritized for the next one to two months?
2. What long-term actions should the team prioritize?
3. Who will be responsible for each action step?
4. When will the action be completed?
5. What resources or support will be needed?

Authentic youth engagement means integrating the voices of youth with foster care experience into the team's strategic plan.

TEMPLATE 2 — YOUTH ENGAGEMENT ACTION PLAN

After the learning integration conversations, teams should work to identify five strategies that will be the basis of their **Youth Engagement Action Plan**.

- Three of the strategies should be short term (taking one to two months to complete).
- Two of the strategies should be long term (taking six to 12 months to complete).
- All of the strategies should reflect a targeted focus on advancing authentic youth engagement and integrating the voices of young people with foster care experience into the team's strategic plan.

These strategies will constitute the team's Youth Engagement Action Plan.

Use the table on the next page to document team strategies and the details related to next steps, responsibilities, timeline and resources.

Each priority action will be detailed on its own page. Teams will need five copies of this table, one for each strategy.

Priority Action/Strategy		Short Term (one to two months to completion)	Long Term (six to 12 months to completion)
Next Steps What tasks are needed to achieve the strategy?	Responsibility Who will be responsible for completing each of the tasks or next steps?	Timeline By what date can the tasks or next steps be completed?	Resources Needed What help or resources will be needed, such as partners or materials?
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			