

# individual and joint meeting preparation inventory – CFS social worker version

Please indicate who attended the meeting (please circle all that apply):

Birth parent      Foster parent      Other family member or relative      Adoptive or pre-adoptive parent  
 Other significant adult (specify: \_\_\_\_\_)      Other professional (specify: \_\_\_\_\_)

Please complete the following questions about your recent individual or joint team meeting.

FORM A-3  
 LIFELONG  
 FAMILIES

		Strongly Disagree	Disagree	Agree	Strongly Agree
1	I explained or reviewed that the goal of our work together would be to find a legally permanent home and family for the youth.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2	I explained or reviewed the ways that I would help the youth to find a legally permanent home and family.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
3	I explained or reviewed what the purpose of the team would be.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4	I explained or reviewed that the team would make decisions about where the youth lives and with whom.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5	I set expectations for what would happen at the individual and joint meetings and the large team meetings.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
6	We discussed who is invited or should be invited to participate in the team.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
7	In the meeting, we discussed the role different team members and significant people might play in the youth's life, both in terms of permanency and in general.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
8	I asked for suggestions about when and where the large team meeting should take place.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
9	I asked about practical things that might get in the way of participation in team meetings.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10	We worked together to come up with an agenda of what should happen at the upcoming large team meeting.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
11	I asked for suggestions of topics to be discussed at the upcoming large team meeting.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
12	I asked about questions that the youth has for other team members.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
13	I discussed ways to prepare for meetings with other family and/or team members, or with the youth.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
14	I encouraged participant(s) to strengthen relationships with other team members, or with the youth.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

FORM A-3  
CONTINUED

15	I talked about the service plans that are in place to prepare the youth for a legally permanent family and home.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
16	I provided information on the way in which difficult or traumatic events and experiences have affected the youth.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
17	During the meeting, I discussed things that might help the youth handle feelings and heal from traumatic experiences.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
18	We discussed decisions made and issues from the prior large team meeting.	<input type="radio"/> There has not been a large team meeting	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
19	During the meeting, or at a prior meeting, I gave the participant(s) a Lifelong Families Brochure.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>