

# large team meeting inventory – CFS social worker version

FORM B-3  
LIFELONG  
FAMILIES

Please complete the following questions about the recent large team meeting you facilitated.

		Strongly Disagree	Disagree	Agree	Strongly Agree
1	I facilitated the meeting.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2	I shared an agenda to guide the discussion at the start of the meeting.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
3	The agenda included the issues that were suggested during the individual and joint meetings with the team members and the youth.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4	Throughout the meeting, the feelings and concerns of the youth were shared as planned.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5	I asked team members to share their opinions about decisions being made during the meeting.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
6	I encouraged all team members to participate.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
7	During the meeting, I discussed the primary (state/court) goal that would help the youth to have a legally permanent parent(s) and home.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
8	During the meeting, I discussed the concurrent (back-up) goal that would help the youth to have a legally permanent parent(s) and home.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
9	Team members were assigned to complete tasks related to the goals.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10	We reviewed the goals to make sure they made sense and could be achieved.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
11	During the meeting, I reviewed the service plans that have been put in place to help the youth and keep him/her safe.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
12	I asked the team to consider the progress made toward achieving a legally permanent parent(s) and home for the youth.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
13	I distributed a team summary from the last meeting.	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> This is the first team meeting	
14	I reviewed progress on goals and tasks from the last large team meeting we held.	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> This is the first team meeting	
15	At the end of the meeting, we made a plan for the next large team meeting to occur within 4-6 weeks.	<input type="radio"/> Yes		<input type="radio"/> No	
16	I distributed a copy of the service plan (the goals and who would accomplish them).	<input type="radio"/> Yes		<input type="radio"/> No	